

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF LANDSCAPE ARCHITECTS
NOVEMBER 06, 2017 PUBLIC MEETING MINUTES**

**A regularly scheduled public meeting of the Massachusetts Board of Registration of
Landscape Architects (“the Board”) was held on November 06, 2017 at 1000
Washington Street, Rm 1A, Boston MA**

1. The **meeting** was called to order by the chair at 10:40 A.M.

Members Present:

Pamela Shadley, LA Member, Chair
Mark Zarrillo, LA Member
William Costa, Public Member
Marion Pressley, LA Member

Administration Present:

Tamara Smith, Program Coordinator
Peter M. Kelley, Board Counsel
Robert Fortes, Deputy Director

Deputy Director Rob Fortes gave a brief update on the status of the Board’s Executive Director position.

- 2. Board Review of the September 14, 2017 and October 2, 2017 Open Session Minutes.**

A motion was made by Mr. Costa, seconded by Mr. Zarrillo and voted unanimously by the Board to accept the Meeting Minutes with amendments.

- 3. An agenda item provided for an update by Chief Investigator Christopher Carroll.**
Nothing to report. No action taken.

- 4. Administrative and legal report as available.**

- a. 2018 meeting schedule** – The Board agreed on the following 2018 Board meeting schedule.

March 15
June 21
September 20
November 15

- b. Wall certificate issuances** – Certificate signed by all members in attendance for William Taylor

- 2. Update on CLARB related activities.**

Mr. Zarrillo provided a brief report on CLARB participation and activities. No action taken

- 3. Applications for Board review.**

a. Examination

i. Lydia G. Cook

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

ii. Jonathan R. Costa

A Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

iii. Katarina Creamer

The Board could not determine the education credentials met the minimum requirements for examination. The Board determined that the applicant, as a graduate of a foreign program in landscape architecture not accredited by the Landscape Architectural Accreditation Board, (LAAB), must obtain a foreign credential review so that the board can make its own determination as to the program's curricular equivalency to LAAB accreditation. Applicant must obtain a general review, for professional licensure purposes, from Educational Credential Evaluators, Inc., and have them produce a report directly to the Board for its review.

iv. Kim Jungsoo

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

v. Timothy B. Nickerson

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

vi. Gautam S. Sundaram

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

By motion of Mr. Costa, seconded by Ms. Pressley, the board voted unanimously to approve the actions taken on the foregoing applications for licensure by examination as discussed.

b. Reciprocity

i. Claudia Dinep

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity upon verification of the CT license.

ii. Connie Fan

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

iii. Timothy D. Gerrish

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

iv. Heidi B. Hajna

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

v. Todd P. Halunen

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

vi. Jennifer G. Hanna

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

vii. Donald H. Hettrick

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

By motion of Mr. Zarrillo, seconded by Ms. Pressley, the board voted unanimously to approve the actions taken on the foregoing applications for licensure by reciprocity as discussed.

c. Reinstatement

i. Kaye L. Johnson

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reinstatement.

By motion of Mr. Zarrillo, seconded by Ms. Pressley, the board voted unanimously to approve the actions taken on the foregoing applications for licensure by reinstatement as discussed.

11 AM A motion was made by Mr. Zarrillo, seconded by Ms. Pressley and voted unanimously to enter closed session for the purposes of conducting investigatory conferences:

5. Investigative conference [Closed Session pursuant to G.L. c. 112, §65C] The Board issued the following decision

a. 2017-001165-IT-ENF – forward for prosecution

11:57 AM A motion was made by Ms. Pressley, seconded by Mr. Costa and it was so voted unanimously to exit closed session.

6. Miscellaneous matters not reasonably anticipated by the Chair/Board. Nothing reported

The chair requested a motion to adjourn

At 11:58 A.M. a motion was made by Mr. Costa and seconded by Ms. Pressley and it was so unanimously voted that the meeting be adjourned.

List of Documents referred to in the open meeting:

- Agenda
- Minutes of the September 14, 2017 meeting

